

2009-000

***e-van* TRIP ASSIGNMENT POLICY**

04/08/2009

SECTION 1 - SCOPE

The City of Elk Grove currently operates local fixed route service. In addition, the City of Elk Grove provides Complementary Paratransit service in accordance with the Americans with Disabilities Act (ADA) as well as Dial-A-Ride services. This policy provides direction on trip assignment.

SECTION 2 - POLICY

Definition

- “Complementary Paratransit” is:
 - (1) “Required of all public entities which operate non-commuter fixed route transportation services for the general public” (ADA Paratransit Eligibility Manual, page 3) and
 - (2) “Required to be provided to those individuals determined to be ADA paratransit eligible when these individuals are unable to use the fixed route service to meet particular trip needs” (ADA Paratransit Eligibility Manual, page 3).

- “ADA Eligible” is:

“Any individual with a disability who is unable, as the result of a physical or mental impairment (including a vision impairment), and without the assistance of another individual (except the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable by individuals with disabilities” (ADA Paratransit Eligibility Manual, pages 4-5).

SECTION 3 - PROCEDURES

The ADA requires that all ADA certified passengers traveling within $\frac{3}{4}$ mile of a non-commute fixed route receive priority in trip assignments. In order to accommodate this requirement within the limited service capacity, bumping can occur. When bumping of trips is required, the following priority order shall be followed for trip assignments to ensure that all requests are treated consistently:

- 1st Priority: ADA Unconditional within $\frac{3}{4}$ mile of a non-commute Fixed Route (as required by the ADA)
ADA Conditional within $\frac{3}{4}$ mile of a non-commute Fixed Route
- 2nd Priority: ADA Unconditional and Conditional service outside of $\frac{3}{4}$ mile of a non-commute Fixed Route but within the City Limits
- 3rd Priority: ADA Unconditional and Conditional Regional Service
- 4th Priority: Seniors within $\frac{3}{4}$ mile of a non-commute fixed route or within the City limits.